

MAKE AN IMPACT GRANT

UNITY
IS
STRENGTH



USE OF FUNDS

Our Make an Impact Grant was created to focus on local non-profit agencies **working together** to create a new and unique project that might be more innovative in how it provides basic needs to local people.

ELIGIBILITY

Applicants must be a non-profit agency that provides services in the greater Charleston area. Projects must be complete within 12 months of grant distribution in October 2026.

First Presbyterian Church
16 Leon Sullivan Way
Charleston, WV 25301
(304) 343-8961



FIRST PRESBYTERIAN CHURCH

April 3, 2026

Dear Mission Partner,

First Presbyterian Church is pleased to invite your organization to apply for its annual “Make an Impact” Grant. After prayerful consideration, and with the generous support of our congregation, First Presbyterian is offering a grant to fund a new, innovative project that might provide a unique structure for meeting the needs of local people. We want to partner with a local non-profit agency or agencies who work day in and day out to provide help and hope to the children of God in the city of Charleston.

Applicants for the MAI Grant must complete and return the enclosed application by Monday, May 11, 2026 at 4:00 p.m. to be considered.

As you will see from the enclosed materials, there will be scheduled reporting requirements so that our Mission and Witness Committee can ensure that the project is proceeding as set forth in the application. Depending on the type of project, the funds may be released periodically, as stages of the approved project are completed. The project is to be completed within 12 months of receipt of funds.

Applications will be reviewed by a sub-committee of the Mission and Witness Committee of First Presbyterian Church. If your project is selected, you will receive notification and funding in October 2026.

Our goal is to support a unique project in a meaningful way, in other words, to help make an impact that can be sustained. We are a Matthew 25 church, and are aware of the gifts God has given us to share with other members of God’s family. We are very aware of the needs in the Charleston area, and are hopeful that by giving a grant of substance, we can support a project that will truly make a difference.

We hope you will apply for the Make an Impact Grant. If you have any questions, please contact me, Karen Scherr at kmscherr100@gmail.com or leave a message at the church office at (304) 343-8961.

Peace,

Mission Committee
First Presbyterian Church
Charleston, WV

'Make an Impact' Grant Application for 2026 Funding

DEADLINE: Monday May 11, 2026 by 4:00pm. Any applications submitted after this deadline will not be considered for funding. Please submit two full paper copies of your application, including this form as a cover page.



Send complete packets to:

First Presbyterian Church, Mission & Witness Committee
16 Leon Sullivan Way, Charleston, WV 25301

Primary Agency Information

Name of Organization: _____

Name of Agency Director: _____

Physical Address: _____

Mailing Address: (If different from above): _____

Director's Email & Phone: _____

Secondary Agency Information (if applicable)

Name of Organization: _____

Name of Agency Director: _____

Physical Address: _____

Mailing Address: (If different from above): _____

Director's Email & Phone: _____

Program/Project Information

Title of Project: _____

Total Program/Project Budget: _____

Amount Requested from First Presbyterian Church: _____

Person completing application, phone & email: _____

Funding preference is given to requests that meet basic human needs (food, clothing, and shelter), mental health, healthcare, education and Christian nurture. New and innovative projects that can provide a unique structure for easing basic needs of local people, including the coordination of various agencies will be given preference. We cannot fund multi-year projects.

In less than 100 words, respond to each of the following questions/criteria as they relate to your funding request and acknowledge the requests in items 8, 9, 10, 11 and 12 by initialing your name on each line:

1. Briefly describe the program/project for which you are requesting funding and share how it is unique.
2. How might this program/project meet the needs of the community?
3. How was the need of the program/project determined?
4. Who and how many will be served? (Include geographic area)

5. Will volunteers be utilized for this program/project? If so, in what capacity?
6. How will you follow up with clients and track success?
7. What is the mission of your agency and how does this project fulfill that mission?
8. Please provide a brief Progress Report with project updates and how monies have been spent by March 1, 2027. Email to diana@firstpresby.com.
9. Please provide pictures of how you used the grant, if possible, throughout the year of funding. _____
10. Please understand that the monies for your grant may be released to you quarterly, depending on your calendar needs. _____
11. It is imperative that you provide the project budget showing how the monies were spent for the purposes for which they were awarded. _____
12. Would you be willing to send one or two representatives of your organization to our Ministry Partner Recognition Service in the fall of 2026, as well as help distribute information about FPC Hope Village on your website? _____

Please include the following documents and information:

1. Total agency budget for 2024 and highlight all additional revenue sources.
2. List of current board members and officers.
3. 501C3 determination letter if you did not receive funding in 2023.
4. Current audit and management letters
5. Agency bylaws
6. What is your licensing, accreditation, or other governing programs, if applicable?
7. Please list the executive staff and titles.

MAKE AN IMPACT GRANT TIMELINE

Step 1

APPLICATION

The non-profit organization requesting funds will complete and return two paper copies of the Make an Impact Grant Application by **May 11, 2026 at 4:00 p.m.**

Step 2

EVALUATION

A sub-committee of the Mission and Witness Committee of First Presbyterian Church will review all applications as they can between June and September.

Step 3

DISBURSEMENT

The organization's/projects selected will receive notification and funding in **October 2026**. Members of our Mission and Witness Committee will reach out to the selected organizations to schedule a time to hand deliver the checks.

Step 4

RECOGNITION

Attend the Ministry Partner Recognition Service at First Presbyterian Church in the Fall of 2026.

Step 5

PROGRESS REPORT

All grantees are required to submit a progress report to diana@firstpresby.com by **March 1, 2027** with project updates and how monies have been spent. Please include pictures if able.

Step 6

FINAL REPORT

All grantees are required to submit an Agency Report Form by **October 30, 2027** with final project updates. Please include pictures if able.