



FIRST PRESBYTERIAN CHURCH

The Rev. Dr. William C. Myers, Senior Pastor/Head of Staff
The Rev. Marietta Macy, Associate Pastor of Christian Education

June 12, 2024

Dear Mission Partner,

First Presbyterian Church is pleased to invite your organization to apply for its first annual "Make an Impact" Grant. After prayerful consideration, and with the generous support of our congregation, First Presbyterian is offering a grant in the amount of up to \$40,000.00 to fund a new, innovative project that might provide a unique structure for meeting the needs of local people. We want to partner with a local non-profit agency or agencies who work day in and day out to provide help and hope to the children of God in the city of Charleston.

First Presbyterian has a total of \$40,000.00 to offer in the Make an Impact grant. Depending on the responses we receive, we may fund one or more projects. Applicants for the MAI Grant must complete and return the enclosed application by Monday, August 5, 2024 at 4:00 p.m. to be considered.

As you will see from the enclosed materials, there will be scheduled reporting requirements so that our Mission and Witness Committee can ensure that the project is proceeding as set forth in the application. Depending on the type of project, the funds may be released periodically, as stages of the approved project are completed. The project is to be completed within 12 months of receipt of funds.

Applications will be reviewed by a sub-committee of the Mission and Witness Committee of First Presbyterian Church. If your project is selected, you will receive notification and funding in October 2024.

Our goal is to support a unique project in a meaningful way, in other words, to help make an impact that can be sustained. We are a Matthew 25 church, and are aware of the gifts God has given us to share with other members of God's family. We are very aware of the needs in the Charleston area, and are hopeful that by giving a grant of substance, we can support a project that will truly make a difference.

We hope you will apply for the Make an Impact Grant. If you have any questions, please contact me, Karen Scherr at kmscherr100@gmail.com or leave a message at the church office at (304) 343-8961.

Peace,

Karen Scherr
Mission Committee Chair
First Presbyterian Church

Rev. Dr. William C. Myers
Senior Pastor
First Presbyterian Church

Make an Impact Grant

First Presbyterian Church

As a Matthew 25 church, we are aware of the gifts that God has given us to share with other members of God's family. As First Presbyterian Church members, we hope to partner with local non-profit agencies who work day in and day out to provide help and hope to the children of God in the city of Charleston. We hope that God works through all of us to shape goodness and mercy.

DEADLINE: MONDAY, AUGUST 5, 2024 4:00PM

Applications are available online at www.firstpresby.com or email diana@firstpresby.com.

Mail or drop off to:
16 Leon Sullivan Way, Charleston, WV 25301

We are looking to help fund a **new and innovative project** that might provide a **unique structure for meeting basic needs** of local people with the **coordination of various agencies**. First Presbyterian Church has up to \$40,000 available to one or more agencies with a unique idea on how to better serve our community and bring hope to the heart of Charleston and beyond.

USE OF FUNDS

Applicants **MUST**:

- be a non-profit agency
- provide services for the city of Charleston, WV.
- Projects must be completed within 12 months of grant distribution.

ELIGIBILITY

- All applicants must submit two (2) paper copies of the application.
- All grantees are required to submit a progress report by February 28, 2025 with project updates and how monies have been spent as well as an Agency Report Form (included with the application) by October 31, 2025 with final project updates.

GENERAL CRITERIA

Check(s) will be dispursed by the first week of October.

For more information, contact one of the following:

Karen Scherr
Head of Mission Committee, FPC
kmscherr100@gmail.com

First Presbyterian Church
(304) 343-8961
firstpresby@firstpresby.com

'Make an Impact' Grant Application for 2024 Funding

DEADLINE: Monday August 5, 2024 by 4:00pm. Any applications submitted after this deadline will not be considered for funding. Please submit two full paper copies of your application, including this form as a cover page.



Send complete packets to:

First Presbyterian Church, Mission & Witness Committee
16 Leon Sullivan Way, Charleston, WV 25301

Agency Information

Name of Organization: _____

Name of Agency Director: _____

Physical Address: _____

Mailing Address: (If different from above): _____

Director's Email & Phone: _____

Program/Project Information

Title of Project: _____

Total Program/Project Budget: _____

Amount Requested from First Presbyterian Church: _____

Person completing application, phone & email: _____

Funding preference is given to requests that meet basic human needs (food, clothing, and shelter), mental health, healthcare, education and Christian nurture. New and innovative projects that can provide a unique structure for easing basic needs of local people, including the coordination of various agencies will be given preference. We cannot fund multi-year projects.

In less than 100 words, respond to each of the following questions/criteria as they relate to your funding request and acknowledge the requests in items 8, 9, 10, 11 and 12 by initialing your name on each line:

1. Briefly describe the program/project for which you are requesting funding and share how it is unique.
2. How might this program/project meet the needs of the community?
3. How was the need of the program/project determined?
4. Who and how many will be served? (Include geographic area)
5. Will volunteers be utilized for this program/project? If so, in what capacity?
6. How will you follow up with clients and track success?
7. What is the mission of your agency and how does this project fulfill that mission?
8. Please provide a brief Progress Report with project updates and how monies have been spent by February 28, 2025. Email to diana@firstpresby.com.
9. Please provide pictures of how you used the grant, if possible, throughout the year of funding. ____
10. Please understand that the monies for your grant may be released to you quarterly, depending on your calendar needs. ____

11. It is imperative that you provide the project budget showing how the monies were spent for the purposes for which they were awarded. _____

12. Would you be willing to send one or two representatives of your organization to our Ministry Partner Recognition Service in the fall of 2024, as well as help distribute information about FPC Hope Village on your website? _____

Please include the following documents and information:

1. Total agency budget for 2024 and highlight all additional revenue sources.
2. List of current board members and officers.
3. 501C3 determination letter if you did not receive funding in 2023.
4. Current audit and management letters
5. Agency bylaws
6. What is your licensing, accreditation, or other governing programs, if applicable?
7. Please list the executive staff and titles.

8. You must also complete the enclosed Agency Report Form at the end of your grant year, along with the project budget referred to in #11 above, and return it to First Presbyterian Church by October 31, 2025.

Complete (by October 31, 2025) and return to:
Mission Division
First Presbyterian Church
16 Leon Sullivan Way, Charleston, WV 25301



REQUIRED AGENCY REPORT FORM 2025 (Make an Impact Grant)

NAME OF ORGANIZATION _____

ADDRESS _____

EXECUTIVE DIRECTOR _____ TEL _____

PRIMARY CONTACT _____ TEL _____

AMOUNT OF FUNDING RECEIVED FROM FIRST PERSBY FOR THIS PROJECT _____

DATE OF COMPLETION OF PROJECT (Please explain if this project/program is ongoing.) _____

SIGNED BY _____ TODAY'S DATE _____

PROJECT INFORMATION: (Please attach additional sheets as needed.)

- A. Specifically what program/project did you ask First Presbyterian Church to fund?

- B. What impact did First Presbyterian Church funding have in accomplishing your program/project objectives?

- C. What were the overall strengths of the program/project?

- D. What were the overall weaknesses of the program/project?

- E. Describe the audience served specifically referring to geographic location and age range, and the number of people directly and indirectly serviced during the program/project.

- F. How did this program/project benefit the community at large?

- G. What financial resources are available for the continuation of this program/project?

- H. Attach a financial report for this specific program/project with the final budget, include any unspent funds and explain how they will be used.